We are pleased to announce that administrators are now able to log into their Dragonfly account, request cards for your coaches and administrators, and create an invoice to pay. Dragonfly has worked diligently to make this process as easy as possible, and we are thankful to be able to provide this service. The instructions for requesting and purchasing the cards are listed below. Please be reminded that only members of the Coaches’ Association (AHSADCA) are eligible to receive the cards. All coaches who have completed the AHSAA Coaching Requirements, been assigned coaching responsibilities and paid the yearly dues are eligible for membership. The cost of the coaching cards is $40 per coach while all active administrators (principals, assistant principals, and athletic directors) are eligible for membership with a $50 annual membership fee. Additionally, we are excited to announce that you will have an option to select a hard copy card or a digital card.

It is of the upmost importance to us that no one receive more than one card. All active coaches, who are members of the association, will receive a coaching card once the dues are paid and requirements are met. An active coach (currently coaching) DOES NOT qualify for a 25-year pass, regardless of number of years. Please pass this information along to any of our veteran coaches who have this much experience.

For your coaching cards to be approved, the following must be completed:

- All Coaches and Administrator requests must be Principal Certified
- All personal information must be updated on the Dragonfly account. This includes cell phone number, email address, school position (coaching) and home address
- An INDIVIDUAL photo. The photo should be a “head shot” only. The photo should be free of caps, bandanas or any other head covering, as well as, free from sunglasses or protective eyewear. All “family” photos will be rejected for coaching card purposes.

To purchase the cards, please follow these instructions provided by Dragonfly:

This school year, we are introducing a new application process for AHSAA Coach and Admins Cards. Instead of applying through the AHSAA website as in previous years, you will now apply for a card through your DragonFly account.
To be eligible for a card, your DragonFly account must be connected to your school(s) with the correct role(s). If you have not done this, please click here (Hit control and your mouse to open all links and to learn how to create your account and connect to your school.)

Coaches and administrators will apply for their cards through DragonFly, and then their card application must be approved by either their athletic director or principal before it receives final approval from the AHSAA. Please view the instructions below to apply for your card.

All coaches and administrators: Click here to view instructions on applying for your card.

All athletic directors and principals: first be sure that all coaches at your school have met eligibility requirements and are Principal Certified in DragonFly. Then, click here to view instructions on approving cards at your school. You will do this after you have applied for your own card.

If you have questions or concerns, please contact me at 334-263-6994 or at jlee@ahsaa.com.