

Subject Code Number: 240011

Course Name: Sports Officiating Certification (Long name)

Sports officiating (Short name)

Course Description

This course is an elective course that focuses on the professional philosophy, and professional requirements for officiating sports for athletic contests. This course will cover officiating football, basketball, wrestling, volleyball, soccer, baseball, track and field, and softball. Upon completion of the course students will be afforded the option to take certification exams for any of the sport components and become a restricted certified official with the Alabama High School Athletic Association at the middle/junior high school level. The prerequisite for this course is Lifelong Individualized Fitness Education (LIFE) or its equivalent. The student must be age 16 or older, or turn age 16 during the school year. The teacher of this course must hold current registration as an Alabama High School Athletic Association official (any sport).

Prerequisite

Lifelong Physical Fitness Education or its equivalent, and be age 16 or older, or turn age 16 during the academic year.

Certification

Any secondary certification and hold current registration as an Alabama High School Athletic Association official (any sport) which must be verified through the Alabama High School Athletic Association prior to course offering.

SPORTS OFFICIATING

Sports Officiating is a course designed to provide students training and practical experiences in officiating sports and the knowledge and expertise necessary to officiate as a restricted official with the Alabama High School Athletic Association. The course is based on practices pertaining to the *National Federation and the Alabama High School Athletic Association Officials Manuals*. Upon successful completion of the course, students have the option of becoming a certified restricted official with Alabama High School Athletic Association. Prerequisite to this course is Lifelong Individualized Fitness Education (LIFE) Lifelong Physical Fitness Education or its equivalent, and be age 16 or older, or turn age 16 during the academic year.

Students will:

Skill Development

1. Demonstrate the ability to make appropriate calls and judgments.
2. Execute calls in a timely manner.
3. Demonstrate the personal aspects of officiating.
Examples: overall game management and human relationship skills such as interactive management with players, coaches, administrators, and spectators
4. Execute the proper hand signals and verbal communications for each sport recognized by the Alabama High School Athletic Association.
5. Discuss psychological and philosophical differences that separate below average and above average officials.
6. Exhibit an understanding of the physical and psychological skills needed to become a good official as well as the commitment needed to excel as an official at all levels of play.
7. Apply the practices and proficiencies gained from observing a registered official.
Examples: techniques of game management, teamwork with other officials, positioning.

Social Development

8. Apply knowledge to become a more informed spectator of sporting events.
9. Display self-confidence and professionalism when officiating before, during, and after the contest.
10. Demonstrate the ability to work in partnership with fellow officials in sporting contests.
Example: officiate primary area of responsibilities while being prepared to support fellow officials in conflict situations, recognize security issues, alternate travel responsibilities in order to balance overall travel expenses.

Cognitive Development

11. Identify the primary responsibilities of each official.
12. Identify and describe signals used to indicate calls by officials.
13. Identify and describe terminology for each sport associated with officiating that is recognized by the Alabama High School Athletic Association.
14. Exhibit an understanding of rules, interpretations, and mechanical techniques of officiating.
15. Demonstrate proficiency with the *Alabama High School Athletic Association Officials Minimum Standards*, *Alabama High School Athletic Association Code of Ethics*, and *Alabama High School Athletic Association Sportsmanship Manual*.

Physical Activity and Health

16. Execute and use correct positioning on the court or field.
Example: movement patterns done at home plate with the umpire trailing the batter/runner down the first base line
17. Possess a level of physical fitness necessary for officiating sporting events with a score of *healthy* on the Alabama Physical Fitness Assessment.
Examples:
 - a. possess movement concept such as agility, short sprints, and endurance necessary to perform a variety of physical tasks
 - b. possess the ability to maintain constant movement including stamina and “hustle” for the entirety of a game

General Course Outline

The following is a recommended general sequenced course outline:
This course outline follows the sport season currently active.

Course Overview

Interested In Becoming An Official?

If you are interested in becoming an AHSAA official in the sports of Baseball, Basketball, Football, Soccer, Softball, Track, Volleyball or Wrestling, feel free to contact either Greg Brewer or Vanda Peppers at the AHSAA office. The phone number is 334-263-6994. Email addresses are: gbrewer@ahsaa.com or vpeppers@ahsaa.com.

Application and Registration Process (While Taking This Class)

All students who are interested in officiating with the AHSAA while taking the course will need to inform the course teacher. The teacher will notify the AHSAA and send in a roster to the AHSAA. The roster will need to include: Student's Name, Age, Sport Interested In and Local Association Name. The AHSAA will begin the Registration process working with the teacher, students and the local association.

If you have any questions about this information, please call us at 334-263-6994.

AHSAA Officials' Code of Ethics

This Code of Ethics for all officials has been established by the Alabama High School Athletic Association in conjunction with the NFHS. The purpose of the Code is to establish guidelines for ethical standards of conduct for all officials:

1. An official must devote time, thought and study to the rules of the game and the mechanics necessary to carry out these rules so that one may render effective and creditable service in a fair and unbiased manner.
2. An official must work with fellow officials and the state association in a spirit of harmony and cooperation in spite of differences of opinion that may arise during debate of points or rules at issue.
3. An official must resist every temptation and outside pressure to use one's position as an official to benefit oneself. Under all circumstances, officials must avoid promoting the special interest of any person or group of persons other than the athletes we serve.
4. An official must constantly uphold the honor and dignity of the avocation in all personal conduct and relations with the student athletes, coaches, athletic directors, school administrators, colleagues and the public to be a worthy example to the athletes under one's jurisdiction.
5. An official will be prepared both physically and mentally, dress according to expectations and maintain a proper appearance that is befitting the importance of the contest.
6. An official must remember and recognize that it is important to honor contracts regardless of possible inconvenience or financial loss.

Every member of the officiating profession carries a responsibility to act in a manner becoming a professional person. The conduct of any official influences the attitude of the public toward the profession in general as well as toward the official in particular.

Officials may be reprimanded, fined and/or suspended for any conduct unbecoming of an official registered with the AHSAA. The Code of Ethics falls into this category.

Official Uniforms

BASEBALL

AHSAA Authorized Shirt with Sublimated Logo: Short or Long Sleeved Major League Style Pro Knit Navy Blue Mesh Shirt with three-button placket or Short Sleeve Performance Mesh Cream Shirt with black knit trim on collar & cuffs. If the Cream Shirt is worn, the numbers shall be 4" 3-Color Navy on Scarlet on White, Custom Designed AHSAA Navy Blue Jacket (if worn), Charcoal Gray Long Officiating Pants.

Cap: White, Navy and Scarlet knit trim on New Era or Richardson fitted cap with 1 1/2 in. by 4in. AHSAA logo (White Lettering with Red Trim) centered on the crown of the hat.

Other items: Navy Blue or Black Belt, Navy Blue Undershirt, two Navy Blue or Gray Ball Bag(s), Predominately Black Shoes with limited white markings and Navy Blue or Black Socks, A black on black or black on tan face mask is proper. Hockey style masks are allowed. **Wrist watches are not part of the uniform and shall not be worn. No other patches or organization logos of any kind are allowed on the uniform. Local Association Numbers if worn, shall be worn on upper right sleeve of the shirt or AHSAA Jacket.** Sunglasses may be worn as long as they serve a purpose and are not for show.

Required AHSAA Custom Made Baseball Jacket Description:

Weather resistant coated micro-fiber shell and nylon lining. Stripe Rib Shoulders Inserts. Half or Full zip Pullover. Matching Rib, collar & cuffs. Inset Left chest pocket to hold lineup cards. (Navy with White/Navy/Red trim).

(Current Requirements Valid through the 2018 season)

BASKETBALL

AHSAA Authorized Shirt with Sublimated Logo: Standard Grey Short Sleeved Regular or Micro Meshed Shirt with Black V-Neck Collar and Black Pin Stripes and Black Sleeve Trim, Black Undershirt, Black Lanyard, Black Fox 40 Whistle, Non-Flared Long Black Officiating Pants, Black Socks, Predominately Black Shoes with limited white markings and Black Laces, Black Belt (if worn), Custom Designed AHSAA Black Jacket (if worn), No other patches or organizational logos of any kind are allowed on the uniform. Wrist watches are not part of the uniform and shall not be worn.

The AHSAA white logo with red trim is the only legal logo to be worn on the AHSAA jacket)

(Current Requirements Valid through the 2017/2018 season)

FOOTBALL

AHSAA Authorized Shirt with Sublimated Logo: Long or Short Sleeved Black and White Vertically Striped Shirt with Black Panel Sides and Black Colored Yoke from collar to alternating stripes with black sleeves, Standard men's long officiating pants, black in color, with a 1-1/4 " white vertical stripe running the length of the outside seam of each pant leg from the belt to the bottom of the pant leg, standard black socks, low cut predominately black football shoes with limited white markings and black laces, black undershirt, black baseball cap with white piping (Referee shall wear solid white baseball cap), black leather belt with plain buckle, black Fox 40 whistle and black lanyard, white bean bag, black and white vertically striped jacket. Adjustable caps are not permitted. No other patches or organization logos of any kind are allowed on the uniform. Local association patches may only be worn on jackets. Every member of each crew must be dressed alike during the contest.

(Current Requirements Valid through 2018 season)

SOCCER

AHSAA Authorized Shirt with Sublimated Logo: A Short or Long Sleeved Fuschia Collared Shirt with Black Pin Stripes or a Long or Short Sleeved Black and White Vertically Striped Shirt with Black Panel Sides and Black Colored Yoke from collar to alternating stripes with black sleeves, Black officiating shorts or long Black officiating pants, Black Undershirt, Black Lanyard, Black Fox 40 Whistle, Black stockings with White tops or stripes, Predominately Black shoes with limited white markings and Black laces. Every member of each crew must be dressed alike during the contest. No other patches or organization logos of any kind are allowed on the uniform. The Fuschia Collared Shirt will be worn in Championship Play.

(Current Requirements Valid through 2018 season)

SOFTBALL

AHSAA Authorized Shirt with Sublimated Logo: Short or Long Sleeved Powder Blue Major League Style Pro Knit Mesh Shirt with White, Powder Blue and Navy Knit Trim on Collar and Cuffs, Heather Gray Long Officiating Pants, Navy Blue Undershirt, Prodominately Black Shoes with limited white markings and Navy Blue or Black Socks, and belt, two Navy Blue Ball bags, AHSAA Navy Blue New Era or Richardson Fitted Cap with 1 1/2 by 4in. AHSAA logo (White Lettering with Red Trim) centered on the crown of the hat, Custom Designed AHSAA Navy Blue Jacket (if worn). A black on black or black on tan face mask is proper. Hockey style masks are allowed. No other patches organization logos of any kind are allowed on the uniform. Wrist watches are not part of the uniform and shall not be worn. Local Association Numbers if worn, shall be worn on upper right sleeve of the shirt or AHSAA Jacket. Sunglasses may be worn as long as they serve a purpose and are not for show.

Required AHSAA Custom Made Softball Jacket Description:

Weather resistant coated micro-fiber shell and nylon lining. Stripe Rib Shoulders Inserts. Half or Full zip Pullover. Matching Rib, collar & cuffs. Inset Left chest pocket to hold lineup cards. (Navy with White/Powder Blue trim).

(Current Requirements Valid through the 2018 season)

TRACK

AHSAA Authorized Shirt with Sublimated Logo: AHSAA White Microfiber Mixed Blend (Short or Long Sleeved), side seamed sport shirt with contoured welt collar and cuffs. Placket with buttons, Long Khaki Slacks or dress shorts (mid-thigh length), black or navy blue belt (if worn), Athletic Shoes predominately white/gray in color with solid white socks. A hat or cap may be worn. Sunglasses may be worn as long as they serve a purpose and are not for show. No other logos of any kind are allowed on the uniform.

(Current Requirements Valid through the 2018 season)

VOLLEYBALL

AHSAA Authorized Shirt with Sublimated Logo: Standard Grey Short Sleeved Regular or Micro Meshed Shirt with Black V-Neck Collar and Black Pin Stripes and Black Sleeve Trim, Black Lanyard, Black Fox 40 Whistle, Black Undershirt, Non-Flared Long Black Officiating Pants, Black Socks, Predominately Black Shoes with limited white markings and Black Laces, Black Belt (if worn), Custom Designed AHSAA Black Jacket (if worn), AHSAA Volleyball Patch centered below the top hem on the left breast pocket area of the shirt. No other patches or organizational logos of any kind are allowed on the uniform. A wrist watch is now required to be worn. Black is recommended for the watch band color.

Black Officiating Shorts are no longer allowed.

(Current Requirements Valid through the 2018 season)

WRESTLING

AHSAA Authorized Shirt with Sublimated Logo: Standard Grey Short Sleeved Regular or Micro Meshed Shirt with Black V-Neck Collar and Black Pin Stripes and Black Sleeve Trim, non flared long black officiating pants, Black Lanyard, Black Fox 40 Whistle, Black Undershirt, black belt (if worn), Custom Designed AHSAA Black Jacket (if worn), black socks and predominately black shoes with limited white markings. AHSAA wrestling patch centered below the top hem on the left breast pocket area. No other patches or organization logos of any kind are allowed on the uniform.

(Current Requirements Valid through the 2018 season)

The New AHSAA Authorized Shirt (With Sublimated AHSAA Logo and U.S. Flag) must be worn during all regular season and playoff contests in all sports beginning with the 2014-2015 School Year.

These uniforms are required for all AHSAA member school contests.

Officials' Fees

Officiating fees should be agreed upon in negotiations between the local officials association and the school. The AHSAA highly recommends that joint responsibility be assumed in the negotiations. The accomplishment of any such agreement can be complete only when the fee or fees agreed upon are within the ability of the school to pay and are also commensurate with the services rendered. Any agreed-upon fees must be within the maximum amount the schools are allowed to pay according to the AHSAA Maximum Fee Schedule.

All officials understand that they are independent contractors officiating for the schools serviced by their local associations and the AHSAA. They agree when they register to abide by the constitution and by-laws of their local associations with whom they voluntarily choose to affiliate. They also agree to abide by all of the rules and regulations of the AHSAA with whom they voluntarily choose to affiliate during the current registration year.

They also understand that they are independent agents choosing to affiliate with their local associations and the AHSAA. Therefore, they release their local association officers and the AHSAA staff from any liability or responsibility for any damage or injury incurred by them to themselves or anyone else because of their officiating during the current registration year.

Finally, they understand that all taxes due on the income collected by them because of their officiating are their responsibility to file and not the responsibility of their local association or the AHSAA.

AHSAA Maximum Fee Schedule

2015/16 AHSAA Baseball Officials Fees

Regular Season:

Junior High (Grades 7-9) = 40.00 per official per contest.

Alternate Official = \$25.00 per official per contest.

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

2015/16 AHSAA Basketball Officials Fees

Regular Season:

Junior High (7-9) (2-Member) = 40.00 per official per contest.

Junior High (7-9) (3-Member) = 35.00 per official per contest.

Electric Clock Operator (All Levels) = \$25.00 Maximum Fee (If an Official)

All clock operators who are registered officials shall be in proper uniform.

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

Mileage Allowance (ECO) = \$8.00 per day.

Mileage Allowance (ECO Over 60 Miles) = \$10.00 per day.

2015/16 AHSAA Football Officials Fees

Regular Season:

Junior High (Grades 7-9) = 43.00 per official per contest.

Chain Crew - FB = \$25.00 per person (If an official)

Electric Clock Operator Fees:

Varsity = Maximum \$40.00 Electric Clock Operator (Must be an Official);

Maximum \$40.00 25 Sec Clock Operator (If an Official)

Junior Varsity = Maximum \$30.00 Electric Clock Operator (If an Official);

Maximum \$30.00 25 Sec Clock Operator (If an Official)

Junior High/Middle School = Maximum \$25.00 Electric Clock Operator (If an Official)

Maximum \$25.00 25 Sec Clock Operator (If an Official)

All clock operators who are registered officials shall be in proper uniform.

Only registered officials can be used as electric clock operators for varsity football contests.

Mileage Allowance = \$8.00 per official per day. (5 or 7 Member Crew)

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day. (5 Member Crew)

Mileage Allowance (Over 60 Miles) = \$15.00 per official per day. (7 Member Crew)

Mileage Allowance (ECO) = \$8.00 per day.

Mileage Allowance (ECO Over 60 Miles) = \$10.00 per day.

Mileage Allowance (Chain Crew) = \$8.00 per official per day.

Mileage Allowance (Chain Crew Over 60 Miles) = \$10.00 per official per day.

Chain Crew - FB = \$25.00 per official plus mileage allowance.

Electric Clock Operator Fees: \$40.00 ECO (Must be an Official) plus mileage allowance.

2015/16 AHSAA Soccer Officials Fees

Regular Season:

Junior High (Grades 7-9) = 40.00 per Referee.

30.00 per Asst. Referee

Alternate (4th) Official = 25.00 per official

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

2015/16 AHSAA Softball Officials Fees

Regular Season:

Junior High (7-9) = 35.00 per official per contest.

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

2015/16 AHSAA Track (Indoor & Outdoor) Officials Fees

Regular Season:

Junior High (7-9) = 50.00 per official per day

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

2015/16 AHSAA Volleyball Officials Fees

Regular Season:

Junior High (7-9) = 30.00 per official per match.

Line Judge - VB = \$15.00 per person per match (If an official)

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

2015/16 AHSAA Wrestling Officials Fees

Regular Season:

Junior High (7-9) (Dual Match) = 45.00 per official per match.

Junior High (7-9) (Tri-Match) = 85.00 per official per match.

Junior High (7-9) (Quad Match) = 150.00 per official per match.

Eight-Team Tournament = 150.00 per official per tournament.

Sixteen-Team Tournament = 190.00 per official per tournament.

Mileage Allowance = \$8.00 per official per day.

Mileage Allowance (Over 60 Miles) = \$10.00 per official per day.

Volleyball - 4 Weeks (Fall 1st)

Week 1:

The Volleyball Officiating Team = Define the responsibilities of primary and secondary members of the volleyball officiating team. Create virtual responsibility flip cards for the R1 and R2. Divide the list into Pre-match, Match, and Post Match timetables. Create a one page chart for all secondary members that could serve as a resource scorekeepers, timers, and libero trackers. Develop a video for proper line-judges and record a training session for beginning line judges.

Match Protocol = Produce a video or film a current AHSAA volleyball officiating team in a pre-match conference, time –out, substitution, set intermission and end-of –match procedure

Match Faults, Net Play, Alignment, Libero, Bench Management, Signals Mechanics and Communication, Sportsmanship and Home Management Responsibilities

Week 2

Evolution of Volleyball

- History of the Sport

- Current Trends

Rules/Strategy of the Sport

- Match Parameters

- Legal Play

- Scoring

Protocol

- Pre match

- Time Out

- Substitution

- End of Match

- Signals

Week 3

Mechanics/ Areas of Responsibilities

- R1

- R2

- Line Judges

Ball Handling

- Prolonged Contact

- Two Hits

- 4 Hits

Net Play

- Back Row Attack

- Over the Net

- Net Fouls

Center Line Violations
Illegal Screening

Week 4

Alignments

Offenses

Key Players

Serving/Receiving

Libero Play

Uniform

Restrictions

Bench and Table Management

Timing

Scorekeeping

Sportsmanship

Home Management

Football - 5 Weeks (Fall 2nd)

Week 1 (Day 1) Why Officiate Football?

- Introduction
- Discussion of Association hierarchy: NFHS, AHSAA, local FB associations
- Officiating Ethics
- Safety guidelines: Player safety, player equipment, communicable diseases, weather

Week 1 (Day 2 & 3) Starting with the Basics

- Rule 1. The Game, Field, Players and Equipment
- Football Fundamentals
- Defining officials role; Crew of 5 and Crew of 7

Week 1 (Day 4 & 5) Rule 2: Definitions

- Rule 2: Definition of Playing Terms
- Football Fundamentals and common philosophies

Week 2 (Day 1 - 3) Rules 3 & 4

- Rule 3: Periods, Time Factors and Substitutions
- Rule 4: Ball in Play, Dead Ball and Out of Bounds

Week 2 (Day 4 & 5) Rules 5 & 6

- Rule 5: Series of Downs, Number of Down and Team Possession after Penalty
- Rule 6: Kicking the Ball and Fair Catch

Week 3 (Day 1 - 3) Rules 7 & 8

- Rule 7: Snapping, Handing and Passing the Ball
- Rule 8: Scoring Plays and Touchback

Week 3 (Day 4 & 5) Rules 9 & 10

- Rule 9: Conduct of Players and Others
- Rule 10: Enforcement of Penalties

Week 4 (Day 1) Penalties, Signals, and Different Forms of Football

- Penalty Summary
- Official Football Signals
- Nine, Eight, and Six Player Rule Differences

Week 4 (Day 2 & 3) Officiating Responsibilities by Position - AHSAA

- Different positions and basic responsibilities
- Pre-game responsibilities, Coin toss, Whistle Usage, Clock start and stop
- Use of penalty flag and bean bag

Week 4 (Day 4 & 5) Basic Game Responsibilities

- Basic positioning and mechanics for each position
- Conferences and coach disqualification
- Controlling Team Personnel, End of Game Procedures
- Crew Communication Signals

Week 5 (Day 1 - 3) Official Mechanics for Runs, Passes, and Kicks

- Running plays
- Passing plays
- Kickoffs
- Scrimmage Kicks
- Field goal/Try

Week 5 (Day 4 & 5) Mechanics for other game situations

- Goal Line, After touchback, penalty administration
- Measuring for first down
- Procedures for time-outs, injury time-outs, end of and between periods, between halves

Wrestling - 3 Weeks (Fall 3rd)

Week 1: Why Officiate Wrestling?

- Introduction
- Discussion of Association hierarchy
- Officiating Ethics
- Safety guidelines: Player safety, player equipment, communicable diseases.
- Rule 3: Referee's and their duties.
- Rule 2: Equipment, including any special equipment.
- Rules 4, 1: Wrestling weight classifications and weigh-in procedures. Weight management program. The match, players and equipment, competition, and fundamentals of wrestling.

Week 2: Rules 5, 6, 7&8.

- Definitions of Wrestling.
- Conduct of matches
- Rules infractions.
- Penalties and penalty chart. Handling injuries as relates to the rule book.
- Scoring the matches and tournaments. Including individual and team tournaments.

Week 3: Rules 9, 10, 11

- Legal and illegal positions and holds and situations. Potentially dangerous moves and holds.
- Points of emphasis for the current season.
- General guidelines for sports hygiene, skin infections, and communicable diseases
- Mechanics for the referee.
- Assistant referee duties.

Basketball - 5 Weeks (Fall 4th)

Week 1 - Course Introduction -

- Officiating Past and Present – Textbook 1, Chapter 1
- Rule 1, Court and Equipment; and Rule 3, Players, Substitutes and Equipment – NFHS Basketball Rules Book, Pages 8- 14 and 20-26; NFHS Basketball Case Book, Pages 4, 15-24
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Officiating as a Lifetime Career – Textbook 1, Chapter 2
- Pre-requisites for Good Officiating – AHSAA Manual, Pages 8-13 Rule 2, Officials and Their Duties – NFHS Basketball Rules Book, Pages 15-20; NFHS Basketball Case Book, Pages 5-14
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89

Week 2 – Officiating Style – Textbook 1, Chapter 3

- General Principles; Preparation for Officiating – AHSAA Manual, Pages 14 – 16
- Rule 4, Definitions – NFHS Basketball Rules Book, Pages 26-40; NFHS Basketball Case Book, Pages 25-38
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Goal Setting – Textbook 1, Chapter 4
- Procedures for Two and Three Officials – AHSAA Manual, Pages 16-29
- Rule 5, Scoring and Timing Regulations; Rule 6, Live Ball and Dead Ball – NFHS Basketball Rules Book, Pages 41-48; NFHS Basketball Case Book, Pages 39-57

Week 3 – Communication Skills – Textbook 1, Chapter 5

- Procedures for Two and Three Officials – AHSAA Manual, Pages 30-42
- Rule 7, Out of Bounds and the Throw-in; Rule 8, Free Throw - NFHS Basketball Rules Book, Pages 49-53; NFHS Basketball Case Book, Pages 57-66
- Decision-Making Skills – Textbook 1, Chapter 6
- Procedures for Two and Three Officials – AHSAA Manual, Pages 43-54
- Rule 9, Violations and Penalties - NFHS Basketball Rules Book, Pages 53-59; NFHS Basketball Case Book, Pages 67-80

Week 4–Mental Training Strategies – Textbook 1, Chapter 7

- Rule 10, Fouls and Penalties, NFHS Rules Book, Pages 59-66; NFHS Basketball Case Book, Pages 81-95
- Conflict Management – Textbook 1, Chapter 8
- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 55 – 61
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Fitness Principles for Officials – Textbook 1, Chapter 9
- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 62 – 68

- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Officiating Personal Fitness Plan – Textbook 1, Chapter 10
- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 69 – 72
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Legal Responsibilities – Textbook 1, Chapter 11
- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 73 – 78

AHSAA Official Basketball Signals – AHSAA Manual pages 88-89

Week 5 – Legal Rights and Officiating Business Responsibilities – Textbook 1, Chapter 12

- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 79 – 84
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Time Management and; Textbook Assignments – Textbook 1, Chapter 13
- Basic Procedures and Mechanics Three Officials – AHSAA Manual, Pages 85 – 87
- AHSAA Official Basketball Signals – AHSAA Manual pages 88-89
- Code of Ethics, State High School Associations and Other Governing Bodies – Textbook 1, Appendix A, B, C, and D
- AHSAA Officials Code of Ethics – AHSAA Manual, Page 7
- Technical-Foul Penalty Summary - NFHS Basketball Rules Book, Page 70
- Comparison of Basketball Rules - NFHS Basketball Rules Book, Page 75
- Review and Course Final Exam and AHSAA Basketball Officiating Registration Exam

Soccer - 5 Weeks (Spring 1st)

Week 1 - Course Introduction -

- Officiating Past and Present – Textbook 1, Chapter 1
- Rule 1, The Field of Play and Rule 2, The Ball – NFHS Soccer Rules Book, Pages 10- 15
- Officiating as a Lifetime Career – Textbook 1, Chapter 2
- Pre-requisites for Good Officiating – AHSAA Manual, Pages 6-8
- Rule 5, The Officials – NFHS Soccer Rules Book, Pages 30-34
- Officiating Style – Textbook 1, Chapter 3
- General Reminders – AHSAA Manual, Pages 9 – 11
- Rule 6, Ball Holders, Timer and Scorer and Rule 7, Duration of the Game and Length of Periods – NFHS Soccer Rules Book, Pages 34-37

Week 2 – Goal Setting – Textbook 1, Chapter 4

- Dual Officiating System – AHSAA Manual, Pages 43-46
- Rule 8, The Start of Play and Rule 9, Ball in and Out of Play, Rule 10, Scoring – NFHS Rules Book, Pages 37-41
- Communication Skills – Textbook 1, Chapter 5
- Dual Officiating System – AHSAA Manual, Pages 46-49
- Rule 3, The Players and Substitutions, NFHS Rules Book, Pages 15 -22
- Decision-Making Skills – Textbook 1, Chapter 6
- Diagonal System – AHSAA Manual, Pages 17- 20
- Rule 4, Player Equipment, NFHS Rules Book, Pages 22-26

Week 4– Mental Training Strategies – Textbook 1, Chapter 7

- Diagonal System – AHSAA Manual, Pages 21 – 26
- Rule 4, Player Equipment, NFHS Rules Book, Pages 26 – 32
- Conflict Management – Textbook 1, Chapter 8
- Diagonal System – AHSAA Manual, Pages 27 – 35
- Rule 11, Offside, NFHS Rules Book, Pages 41-51
- Fitness Principles for Officials – Textbook 1, Chapter 9
- Diagonal System – AHSAA Manual, Pages 35 – 42
- Rule 12, Fouls and Misconduct, NFHS Rules Book, Pages 52-56

Week 5– Officiating Personal Fitness Plan – Textbook 1, Chapter 10

- Overtime Procedures– AHSAA Manual, Pages 15 - 17
- Rule 12, Fouls and Misconduct, NFHS Rules Book, Pages 57 – 60
- Legal Responsibilities – Textbook 1, Chapter 11
- Signals– AHSAA Manual, Pages 15 - 17
- Rule 13, Free Kick, NFHS Rules Book, Pages 57 – 60
- Legal Rights and Officiating Business Responsibilities – Textbook 1, Chapter 12
- Arbiter Training (See Presentation)

- Rule 14, Penalty Kick; Rule 15, Throw-in; Rule 16 Goal Kick; and Rule 17, Corner Kick, NFHS Rules Book, Pages 63-68
- Time Management and; Textbook Assignments – Textbook 1, Chapter 13
- Fourth Officials Duties – AHSAA Manual, Pages 11 - 15
- Rule 18, Definitions, NFHS Rules Book, Pages 68 - 71
- Code of Ethics, State High School Associations and Other Governing Bodies – Textbook 1, Appendix A, B, C, and D
- Alabama Officials Code of Ethics – AHSAA Manual, Page 5
- Comparison of Rules, NFHS Rules Book, Pages 73-85

Baseball - 4 Weeks (Spring 2nd)

Week 1

Day 1: Foundations of successful Baseball Umpiring. Schools have entrusted us to assist them in the educational development of their youth through athletics.
Preview 20 day course syllabus.

Day 2: Umpire Code of Ethics
The purpose of the Code is to establish guidelines for ethical standards of conduct for all officials.
AHSAA Umpire's Manual, page 5

Day 3: Prerequisites and general reminders for good umpiring 1-12 & 1-4
AHSAA Umpire's Manual page 6-10

Day 4: Pregame Responsibilities **III. PRE-GAME PREPA**
There are important pre-game responsibilities which must not be neglected.
AHSAA Umpire's Manual page 10-11

Day 5: Game Responsibilities
"The Plate Umpire"
AHSAA Umpire's Manual page 12-26

Week 2

Day 1: Game Responsibilities
"The Base Umpire"
AHSAA Umpire's Manual page 26-28

Day 2: **Communication signals for umpires** are desirable and in fact essential.
AHSAA Umpire's Manual page 30

Day 3: Basic Umpire Descriptions and Positions
AHSAA Umpires Manual page 30-34

Day 4: Being aware game situations will help instill confidence in your conduct of games.
AHSAA Umpire's Manual page 34-38

Day 5: AHSAA Approved Signals
AHSAA Umpires Manual page 38-43

Week 3

Day 1: Mechanics for the “Two Umpire System”
AHSAA Umpire’s Manual page 43-52

Day 2: Mechanics for the “Two Umpire System”
AHSAA Umpire’s Manual page 52-61

Day 3: Mechanics for the “Three Umpire System”
AHSAA Umpire’s Manual page 61-70

Day 4: Knowledge and applied comprehension of Rule section # 2 Playing Terms and
Definitions
National Federation of State H.S. Associations Rule Book

Day 5: Knowledge and applied comprehension of Rule section # 3 Substituting, Coaching,
Conduct, and Conferences
National Federation of State H.S. Associations Rule Book

Week 4

Day 1: Knowledge and applied comprehension of Rule section # 4 Starting and Ending the game
National Federation of State H.S. Associations Rule Book

Day 2: Knowledge and applied comprehension of Rule section # 5 Dead Ball Tables
National Federation of State H.S. Associations Rule Book

Day 3: Knowledge and applied comprehension of Rule section # 6 Pitching
National Federation of State H.S. Associations Rule Book

Day 4: Knowledge and applied comprehension of Rule section # 7 Batting
Knowledge and applied comprehension of Rule section #

Day 5: Knowledge and applied comprehension of Rule section # 8 Base running
Knowledge and applied comprehension of Rule section #

Softball - 4 Weeks (Spring 3rd)

Week 1:

Day 1: **The Softball Officiating Profession: A Lifetime Career. Rule 10: Umpiring.**
Introduction to being a softball official. Officials Code of Ethics. Coaches Code of Ethics.

Day 2 & 3: **Rule 1: Field & Equipment.** Cover the field and all equipment associated with players, coaches & officials. Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area. Include equipment & lighting guidelines.

Day 4 & 5: **Rule 3: Players, Substitutes & Coaches.** Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area. Cover improper conduct penalty chart.

Week 2:

Day 6: **Review Rules 1 & 3.** Add additional items to clarify questionable situations.

Day 7 & 8: **Rule 4: Starting and Ending the Game.** Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual into this area.

Day 9 & 10: **Rule 5: Dead Ball and Suspension of Play.**

Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area.

Week 3

Day 11: **Review Rules 4 & 5.** . Add additional items to clarify questionable situations.

Day 12 & 13: **Rule 6: Pitching.** Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area.

Day 14 & 15: **Rule 7: Batting.** Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area.

Week 4

Day 16: **Review Rules 6 & 7.** . Add additional items to clarify questionable situations.

Day 17 & 18: **Rule 8: Batter-Runner and Runner.** Integrate the appropriate definitions into each area covered within the course. Integrate case book plays/umpire's manual & appropriate signals into this area.

Day 19: **Rule 9: Scoring and Record Keeping.**

Day 20: **Review Rules 6, 7 & 8.** Cover management of concussions, communicable disease procedures & points of emphasis.

Track & Field - 3 Weeks (Spring 4th)

Week 1a Track and Field Rules Management and Organization

- A. Order of Events in Track Meets (Indoor, Outdoor, Cross Country) & Scoring in Track Meets
- B. Officials and Their Duties
- C. Code of Ethics, requirements to be an effective official

Week 1b Competitors and Rules for Participation

- A. Competitor Participation and limitations
- B. Competitors Uniform Rules and Enforcement
- C. Braces Concussions and Modifications
- D. Athlete Qualification and Disqualification in Meets

Week 1c Track Construction, Markings, Track Equipment

- A. Track Set-Up Lanes Markings, Hurdle Marks, Relay Markings
- B. Track Equipment and its Use

Week 2a Organization for Running Events and Competitors

- A. Qualifying Procedures
- B. Forming Heats
- C. Start, Finish and Breaking Ties
- D. Infractions in All Events (Hurdles, Races not run in lanes, Races Run in Lanes and Relays)
- E. Officiating Techniques for Running Events (Referee, Umpires and Starters Duties)

Week 3a Field Events, Field Event Equipment, and Rules of Competition

- A. Throwing events , General Rules, Tie Breaking, and Equipment Needed
 - 1. Rules Discussion for Each Throwing Event and Application
 - 2. Sectors for the Field Events and How to Measure and Mark for an Event
 - 3. How to Measure each of the Field Events properly in Competition
 - 4. Time Limits for Athletes in Each Field Event and How to Apply.
- B. Jumping Events, Field Event Equipment, and Rules of Competition
 - 1. Rules Discussion for Each Jumping Event and Application
 - 2. Sectors for the Field Events and How to

Measure and Mark for an Event

3. How to Measure each of the Field Events properly in Competition
4. Time Limits for Athletes in Each Field Event and How to Apply.

Recommended Text:

1. **Successful Sports Officiating**, 2nd. Ed., published by Human Kinetics, 2011
2. **NFHS Basketball Rules Book, Current Issue**, National Federation of State High School Associations
3. **NFHS Basketball Case Book, Current Issue**, National Federation of State High School Associations
4. **AHSAA Basketball Officiating Manual, Current Issue**, Alabama High School Athletic Association
5. **NFHS Football Rule Book, Current Issue**, National Federation of State High School Associations
6. **NFHS Football Case Book, Current Issue**, National Federation of State High School Associations
7. **AHSAA Football Officials Manual, Current Issue**, Alabama High School Athletic Association
8. **NFHS Soccer Rules Book, Current Issue**, National Federation of State High School Associations
9. **AHSAA Soccer Officiating Manual, Current Issue**, Alabama High School Athletic Association
10. **NFHS Baseball Rules Book, Current Issue**, National Federation of State High School Associations
11. **NFHS Baseball Case Book, Current Issue**, National Federation of State High School Associations
12. **AHSAA Baseball Officiating Manual, Current Issue**, Alabama High School Athletic Association
13. **NFHS Softball Rules Book, Current Issue**, National Federation of State High School Associations
14. **NFHS Softball Case Book, Current Issue**, National Federation of State High School Associations
15. **AHSAA Softball Officiating Manual, Current Issue**, Alabama High School Athletic Association
16. **NFHS Wrestling Rules Book, Current Issue**, National Federation of State High School Associations
17. **NFHS Wrestling Case Book, Current Issue**, National Federation of State High School Associations
18. **NFHS Volleyball Rules Book, Current Issue**, National Federation of State High School Associations
19. **NFHS Volleyball Case Book, Current Issue**, National Federation of State High School Associations
20. **NFHS Track & Field Rules Book, Current Issue**, National Federation of State High School Associations
21. **NFHS Track & Field Case Book, Current Issue**, National Federation of State High School Associations
22. **AHSAA Track & Field Officiating Manual, Current Issue**, Alabama High School

High School Sports Officiating Class (Frequently Asked Questions)

Q1. If a Varsity Head Coach becomes a Teacher for this class in his/her school, can his/her school still contract with the officials association with which he/she joins as required by the class?

A1. Yes as long as the Teacher joins the association only for the purpose of learning for the Class and does not actively officiate contests.

Q2. Where can Teachers find Training Materials to aid them with their classroom instruction?

A2. Go to the following online link to find out the Training Information provided:
<http://www.ahsaa.com/Officials#526105-high-school-officiating-class>
Or the State Department of Education Website under Curriculum.

Q3. May a school charge a course fee?

A3. Any Course fee must follow local school board policy.

Q4. How does the school system verify teacher's registration with the AHSAA?

A4. The teacher will show his/her registration card indicating their current status as an AHSAA official or the school system may contact the AHSAA to receive written verification.

AHSAA Contact Information: (Phone Number 334-263-6994) Email: gbrewer@ahsaa.com or vpeppers@ahsaa.com .

Q5. Has this course been approved by the State Department of Education?

A5. Yes, the students will receive one Carnegie unit as a Physical Education elective.

Q6. Are textbooks available for the teachers and students of this course?

A6. Yes, they can found on the AHSAA.com website under the officials high school training materials tab. (Student textbooks must be approved by the local school board.)

Q7. Can a Restricted official work contests above the Junior High/Middle School level?

A7. No.

Q8. Does the academic grade achieved by the student affect the student's ability to register as an AHSAA official?

A8. No. The AHSAA registration process for officiating has a separate test included in that process.

Q9. May an academic grade be awarded based on the performance or score of the AHSAA officiating test?

A9. No.

Q10. Will the students in the class be paid for the contests they officiate while being restricted officials?

A10. Yes they will receive payment just as any other official who would work those same Junior High/Middle School contests.

Q11. Does the student have to register as an AHSAA official when signing up for the class?

A11. As an effort to recruit future officials the AHSAA hopes the student will register but the student does not have to register as an official to take the course and receive credit.

Q12. How do students get their text books for the class and uniforms if they register to also officiate?

A12. The student's school will explain these textbook options to the student. But in addition to that option, a student can go online at AHSAA.com and find information for ordering uniforms.

Q13. May the Sports Officiating course substitute for the required Lifelong Individualized Fitness Course (LIFE)

A13. No

Q14. May this course be offered by the school prior to the 10th grade?

A14. No, based on the minimum age requirement.

Q15. Are there a maximum number of sports covered by this class allowed for the student to officiate?

A15. No, the 8 sports covered by the class is the maximum allowed.

Q16. Does a student who signs up for the class and decides to officiate have to pay an AHSAA registration fee?

A16. The AHSAA will grant the student a one time waiver of the registration fee.

Q17. What if a student desires to become a registered official in another sanctioned sport by the AHSAA which is not covered in this class? (EX: Swimming or Tennis)

A17. This is not possible since the AHSAA only registers officials in these 8 sports covered by the class.

Q18. What is the process for a student taking this course to join a local officials association for the purpose of officiating?

A18. The teacher will guide the student to the proper association by submitting a list of interested students from the class to the local association officer responsible for registration.